



Family Health Enterprise

634 McDonough Blvd SE, Atlanta, Georgia 30315

February 1, 2013

VIA FIRST CLASS MAIL

RE: Potential Breach of Personal Information

Dear client:

On behalf of Women's Health Enterprise, Inc., d/b/a Family Health Enterprise (FHE), I am writing to you because of a recent incident involving your personal information. On January 2, 2013, our locked office was broken into after hours, and 2 laptop computers were stolen containing medical records and other information pertaining to certain patients of our Breast Health Promotion Program. As a result of this theft, the individual(s) responsible may have access to a data base that includes your name, Social Security Number, address, date of birth, and clinical information.

In light of this theft, we suggest you take the following protective actions:

- If you suspect identity theft or spot suspicious activity, you should contact your local law enforcement authorities and the Federal Trade Commission (FTC). If you believe your identity has been stolen, the FTC recommends that you take the following additional steps:
 - (1) Close all accounts that you have confirmed or believe have been tampered with or opened fraudulently. Use the FTC's ID Theft Affidavit (available at www.ftc.gov/idtheft) when you dispute new unauthorized accounts.
 - (2) File a local police report. Obtain a copy of the police report and submit it to your creditors and any others that may require proof of the identity theft crime.

You can contact the FTC to learn more about how to protect yourself from becoming a victim of identity theft:

Federal Trade Commission
Consumer Report Center
600 Pennsylvania Avenue, NW
Washington, D.C. 20580



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1-877-IDTHEFT (438-4338)

www.ftc.gov/idtheft

- Obtain a free copy of your credit report from www.annualcreditreport.com, and monitor it for signs of identity theft. Send a fraud alert to the following three credit reporting agencies:

Equifax Information Services LLC

P.O. Box 105069

Atlanta, Georgia 30348-5069

1-800-525-6285

www.equifax.com

Experian

P.O. Box 9532

Allen, Texas 75013

1-888-397-3742

www.experian.com

TransUnion

Fraud Victim Assistance Division

P.O. Box 6790

Fullerton, California 92834

1-800-680-7289

www.transunion.com

You may also wish to place a "security freeze" on a credit file. A security freeze is designed to prevent potential creditors from accessing your credit file without your consent. There may be fees for placing, lifting, or removing a security freeze. For more information, contact the three national credit reporting agencies or the FTC as described above.

- Contact your healthcare providers if bills don't arrive on time in case an identity thief has changed the billing address.
- Pay attention to Explanation of Benefit forms from your health insurance company to check for irregularities, and contact your insurance company to provide notification of possible medical identity theft and/or to ask for a new account number.



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FHE has reported this matter to the Atlanta Police Department. Management immediately launched an internal investigation into this matter and began taking steps to reduce the risk of future unauthorized access to information. Once we have compiled all relevant facts, we will consider additional action as necessary to prevent the theft of personally identifiable information. We cannot be certain whether the individual(s) responsible for the theft or others will actually access and obtain your personal information from the stolen laptop. But we nonetheless want to bring this situation to your attention and urge you to take actions to minimize your potential risk of identity theft.

We want to assure you that we take our responsibility to safeguard personal information very seriously. If there is anything that FHE can do to assist you, or if you have any questions or require additional information, please contact us by calling toll free at 1-877-741-4881, e-mail at info@familyhealthenterprise.org, or U.S. mail at Family Health Enterprise, 634 McDonough Blvd, Atlanta, Georgia, 30315.

We apologize for any inconvenience or concern this incident may cause you.

Sincerely,

Edith Mata,
Executive Director,
Family Health Enterprise